

## ANNUAL DECLARATION AS A DESIGNATED NON-FINANCIAL BUSINESS AND PROFESSION NOT CONDUCTING RELEVANT FINANCIAL BUSINESS ("RFB")

(Version: March 2022)

### A. GENERAL INFORMATION

A.1 Who should make this declaration?

All firms and sole practitioners that are currently registered with the Cayman Attorneys Regulation Authority ("CARA") as a Designated Non-Financial Business and Profession ("DNFBP") NOT conducting RFB should complete this annual declaration.

A.2 What should I do if my Firm is now intending to offer RFB?

If you or your Firm is intending to provide RFB, please complete and submit the RFB registration form with supporting documentation available on our website, <https://cara.ky/register-online>.

A.3 How do I submit the Declaration?

The completed Declaration should be submitted electronically by email to [info@cara.ky](mailto:info@cara.ky).

A.4 Communication Details

Please provide contact information below for the person with whom CARA should communicate about this Declaration.

Full name:	
Contact number:	
Email address	
Position within Firm:	

PLEASE NOTE FIRMS OF ATTORNEYS-AT-LAW, INCLUDING SOLE PRACTITIONERS IN THE CAYMAN ISLANDS MUST NOT CONDUCT RFB IN ANY CAPACITY UNLESS AUTHORISED TO DO SO BY CARA. FAILING TO REGISTER AS A FIRM OF ATTORNEYS-AT-LAW OR SOLE PRACTITIONERS CONDUCTING RFB IS A BREACH OF THE AMLRs AND YOU MAY BE SUBJECT TO AN ADMINISTRATIVE FINE.

## B. FIRM INFORMATION

B.1 Firm/Practice name:

B.2 Trading name (if applicable):

B.3 Legal status of firm:                      Sole Practitioner                      Company                      General Partnership                      Limited Liability Partnership                      Other

B.4 Date of Incorporation or Formation  
(if applicable - dd/mm/yyyy):

B.5 Company Number (if applicable):

B.6 Principal Business Address:

B.7 Postal Address:

B.8 Website Address:

B.9 Business Telephone Number:

## C. BUSINESS ACTIVITIES

C.1 Please state below all the legal services which are and/or will be offered by your firm/practice:

PLEASE PROCEED TO PAGE 4 TO SIGN THE DECLARATION.

## D. DECLARATION

I, the undersigned, hereby declare that:

- The Firm/ Sole Practitioner named in this Declaration undertakes the legal services as listed at section C1;
- The Firm/Sole Practitioner named in this Declaration has not conducted ANY RFB since the date of registration with CARA as a DNFBP not conducting RFB;
- Every question has been answered with true and complete information and all relevant details included; and
- The Firm / Sole Practitioner named in this Declaration understands that the provision of false or misleading information to CARA is in contravention of Regulation 550 of the AMLRs, is a criminal offence, and may give rise to a penalty.

Full name:

Position within firm:

Direct contact number:

Email address:

Date signed (dd/mm/yyyy):

Signature:



### USING YOUR PERSONAL INFORMATION

We will treat your personal information in accordance with data protection legislation. We will use your information to carry out our responsibilities as a regulator. We may, either as required by law or to carry out those responsibilities, share your personal information to comply with the requirements of government departments, agencies and regulators. For more information about our data protection policy please go to <https://cara.ky/privacy-policy/>.